

*It's your investment.
We make it work for you.*



Owner Associations Division

Serving commercial owner associations, homeowner associations and condo associations.

TPM offers association boards a comprehensive menu of financial, administrative, maintenance and member relations services

- *Collection of Association Dues*
 - *Board of Directors' Services*
 - *Maintain To-Do List, Outstanding Board Members Requests*
 - *Review & Supervise all Estimates*
 - *Attend Board Meetings*
 - *Take Minutes at all Meetings*
- *Serve as an objective, third-party advisor*
- *Guide you through the CC&Rs that govern your community*
- *Know what is legally allowed*
- *Provide easy-to-understand accounting*
- *Hire, train, manage and evaluate on-site personnel (as necessary)*
- *Maintain adequate reserves to handle scheduled and unscheduled repairs*
- *Provide peace of mind to your board, as well as each unit owner*

... All provided in an efficient, courteous and timely manner

Owner Associations Division

Titan systems, Titan service.

Your communities managed your way.

There's a big difference between owning one unit and running the entire community or complex. Legal, fiscal management and vendor contract issues can overwhelm even the most dedicated association board.

At TPM, we understand the intricacies of keeping multi-unit communities running smoothly.

Look to TPM to:

- *On-line Client Access to Monthly Reports*
- *Provide Monthly Accounting Package*
- *Personnel Administration (If Required)*
- *Perform Regular Site Visits & Annual Property Inspection Report*
- *Building System Maintenance*
- *Supervision of Routine Common Area Cleaning & Garden Maintenance*
- *24-Hour Emergency Services*
- *Maintenance & Construction Management*
- *Dedicated Maintenance Division*



PROPERTY MANAGEMENT

We've Managed Since 1983

Titan. *Where property turns a profit.*

(888) 80-TITAN
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www.titanrei.com

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