



## Electronic 1099 Option

Dear Clients,

We are excited to announce beginning in 2017 Titan Property Management will be offering an option to only receive your 1099 via our web portal and for you to opt out of receiving a mailed copy. You will need to affirmatively consent and you can do so through your owner portal by checking the box under your documents tab or you can email us back at [accounting@titanrei.com](mailto:accounting@titanrei.com) confirming your consent if that is easier. This way you will not have to wait on the mail and will have more timely.

If you decide you want a paper copy at any time after you send us your consent, you can email us at [accounting@titanrei.com](mailto:accounting@titanrei.com). Your consent will be for all future years unless you decide you want a paper copy.

You must email us your consent, otherwise you will be mailed your 1099. We encourage you to Go Green by consenting to using your web portal at [www.Titanrei.com](http://www.Titanrei.com). Rather than having to wait for the mail you will be able to just download a pdf copy to email or print for doing your taxes.

We also encourage you to have your funds sent to you electronically and opt to receive your reports via the portal if you are not already. No mailing saves the environment and keeps your management fees as low as possible.

To log into our web portal go to [www.Titanrei.com](http://www.Titanrei.com) and click on Owner Portal button on the top right. First timers then click on [Create a password](#) and follow the instructions. For help getting set up contact us at [accounting@titanrei.com](mailto:accounting@titanrei.com) or call us 916.745.3385.

Thank you for your continued business!

Respectfully,

**Your Accounting Team**  
Titan Property Management

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### *Opt in for electronic 1099's:*

I, \_\_\_\_\_ affirmatively consent to only receive my 1099 electronically via our Owner web portal that is accessible 24/7/365 and opt out of receiving a mailed copy.

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Signature

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Date